HAZEL GROVE CARNIVAL

FOOD STALL DECLARATION OF INTEREST FORM

18th JULY 2026 @TORKINGTON PARK SK7 6AD

1030 - 1700

Important: Booking and Submission Process (Read Carefully)

Bookings are NOT confirmed until we have received this form, a copy of your Public Liability Insurance (PLI), a copy of your Food Hygiene Certificate, and we have contacted you back.

- We will then ask for payment. **DO NOT PAY** until we have contacted you to confirm attendance.
- **Deadline:** Please return this form and all supporting documents by **11th June 2026**

Submission Instructions - Please **EMAIL** this completed form, plus scanned copies/clear photos of your PLI and Food Hygiene Certificate to: claire.jarvis@gmescouts.org.uk.

PLEASE COMPLETE THE BELOW IN BLOCK CAPITALS OR DOWNLOAD, TYPE ON THE FORM AND SEND CLEAR PHOTO BACK.

NAME OF BUSINESS	
CONTACT NAME	
ADDRESS	
POSTCODE	
EMAIL	
PHONE NUMBER	
DESCRIPTION OF STALL	
DO YOU HAVE A FOOD SAFETY & FOOD HYGENE CERTIFICATE? (IF SELLING FOOD)	IF YES PLEASE INCLUDE A COPY WITH APPLICATION IF NO PLEASE EMAIL US AS PER DETAILS ABOVE Y/N
WHAT IS YOUR FOOD HYGENE RATING(NUMBER)?	
DO YOU HAVE PUBLIC LIABILITY INSURANCE?	IF YES PLEASE INCLUDE A COPY WITH APPLICATION IF NO PLEASE EMAIL US AS PER DETAILS ABOVE Y/N

PLEASE ENSURE YOUR PUBLIC LIABILTY AND/OR PUBLIC INDEMITY INSURANCE COVERS THE DATES OF THE EVENT

FOOD AND DRINK STALLS – MUST PROVIDE OWN EQUIPMENT						
PITCH TYPE	HOT FOOD SINGLE 3MX3M £185	HOT FOOD DOUBLE 6MX3M £240	LICENCED BAR £500	COFFEE VENDORS £70	CONFECTIONARY STALLS SINGLE 3X3 (EG COLD CAKES,FRUIT, FRESH FOOD, SOFT DRINKS) £45	CONFECTIONARY STALLS DOUBLE 6MX3M £80
How many:						
TOTAL (ONLY TO BE PAID ON CONFIRMATION)	£					

I HAVE READ, UNDERSTOOD AND WILL ABIDE BY THE RULES AND CONDITIONS ON THE NEXT PAGE OF THIS DOCUMENT

SIGNED -	

ONCE CONFIRMED BY US, PAYMENTS TO BE SENT TO - **Bacs Payments can be sent to** Hazel Grove Carnival Association Nat west 01/03/87 69714436	**ONCE CONFIRMED BY US - Postal Payments can be sent to** **Hazel Grove Carnival** **c/o 46 Penryn Crescent** **Hazel Grove** **SK7 5NE**

HAZEL GROVE CARNIVAL

RULES AND CONDITIONS

18th July 2026

IT IS VERY IMPORTANT THAT YOU HAVE READ THIS PAGE

1. Safety and Liability

Insurance and Risk

- All participants must have suitable and relevant insurance for the day.
- **Your Public Liability Insurance (PLI) must cover the date of the event: 18th July 2026**.
- The Hazel Grove Carnival Association (HGCA) is **NOT** responsible for insuring participants on the field. Participants do so at their own risk.
- Participants must declare to the Carnival Committee if their stall/ride has a risk element and, if so, provide a relevant Risk Assessment to satisfy the Committee.

Waiver of Responsibility

- **The HGCA accepts no liability for any losses, damage, or injury arising or resulting from the use of the applicant's stall, equipment, or structure**.

2. Booking, Payments, and Cancellation

Approval and Fees

- Reservation of the stall/site is subject to approval, as we aim to limit the duplication of stalls.
- Your booking is provisional until you receive confirmation from the Carnival team and complete full payment.
- Fees are non-refundable. No refunds will be given under any circumstances.

External Factors

- **Weather and Footfall:** The HGCA shall not be liable for any shortfall in visitor numbers (footfall) or for any adverse effects on trade or operations caused by **adverse weather conditions** or other unforeseen circumstances. **The no-refund policy applies regardless of weather conditions or event turnout**.

3. Arrival, Setup, and Event Management

Timing and Access – This helps us to keep the site safe for all users.

- Access onto the park is from **08:30 am**.
- Set up must be completed by **10:15 am** on the day.
- **Anyone arriving after 10:15 am will be refused entry, and a refund will not be provided**.
- The event will finish at **17:00**.

Pitch Siting and Equipment

- Siting of the pitch will be determined solely by the Committee. You will be shown your pitch number upon arrival.
- Stall applicants must provide their own stall, table, chair, equipment, and generator if needed.

4. Conduct and Compliance

Committee Authority

- The Chairperson's decision is final regarding the safety, suitability, or general acceptability (including good conduct) of participants.
- The Carnival Committee reserves the right to refuse participation to anyone/anything they deem unsavoury or in any way poor taste.

Cleanliness and Waste

- It is the responsibility of all participants to **clean and clear the site** at the end of the day, putting rubbish etc. into the receptacles provided.
- Failure to do so may jeopardize participation in future events.
- Applicant is responsible for the removal of the structure, removal of all waste products, and cleanliness of the area.